

ALVAH N. BELDING MEMORIAL LIBRARY
302 East Main Street Belding, Michigan 40009

REGULARY MEETING OF THE ALVAH N. LIBRARY BOARD
Library Board Minutes from August 26, 2019

Library Board Members Present: Carla Gunderson, Annette Visser, Janice Lamborne

Library Board Members Absent & Approved: Kathleen Lehman & David Riches

Director: Britney Dillon

City Council Liaison: Brad Miller – absent

Guests Present: Betty Jenkins & Jim Mason

1. **CALL TO ORDER AND ROLL CALL:** Meeting called to order by Carla Gunderson at 5:33. Roll call was recorded.
2. **APPROVAL OF THE AGENDA:** Motion by Annette Visser & seconded by Janice Lamborne.
3. **APPROVAL OF THE MINUTES:** Motion made by Annetter Visser & seconded by Carla Gunderson to approve the minutes from the July 22, 2019 meeting. Motion passed.
4. **PUBLIC COMMENT:** None
5. **LIBRARY REPORTS:** Director's Report, Youth Services Report, Circulation Report, Donations Report and Monthly Financial Report were all reviewed. These reports were received for filing.
6. **COMMENTS ABOUT REPORTS:** Outstanding Youth Services Report
7. **NOTICE OF PAID BILLS:** Bills from July 2019 were reviewed and discussed. Motion made by Carla Gunderson and seconded by Annette Visser to approve payment of the bills from July. Motion passed
8. **COMMUNICATION AND CORRESPONDENCE:** Betty Jenkins Daily News Articles. Kendall Derret thanking us for a nice tour. He is interested in our kid packs. His blog says he is impressed with our library.
9. **UNFINISHED BUSINESS:**
 - A, Third Party Agreement: Audit has gone through. Mayor Miller apologized for missing the meeting in July.

B. Strategic Plan:

This spring will be our inspection year.

Update from Estan King's son – start restoration at the end of the month

Clean carpet next month.

Work on replacing carpet – something other than carpet.

Replace chairs downstairs – possibly stackable chairs – quotes for Sept. meeting.

Strategic planning committee meeting needs to be scheduled for sometime next quarter.

C. Policy Manual:

Buildings and grounds section should be ready in September.

10. NEW BUSINESS:

- A. Lakeland is closing down October 28 at 5:00 & all day October 29 so firewalls will be down. Britany suggested that the Belding library closes as well. The suggested plan is to close Monday, the 28th at 5:00 and Tuesday all day. The Library Board will still meet that day, as planned.. Staff will come in and work both days. A motion was made by Carla Gunderson and seconded by Annette Visser. Motion passed.
- B. There will be a Halloween Party on October 30th at the library.
- C. Britany Dillon will be out of town from September 30 through October 2nd.

11. PUBLIC COMMENTS: Jim Mason brought us up to date about the Friends of the Library Group:

- A. September 13 & 14 setting up for the Book Sale
Book Sales will be the 3rd week of April & September
September Book Sale will be the 16th -21st
- B. September 14 Beatnik Bazaar – Friends will have membership drive
- C. October 9 Annual meeting Soup meeting – Officers running
- D. October 30 Murder Mystery Dessert – 7:00 at the Bel
\$10.00 a ticket for Murder at the Belding Café and Pie Auction
- E. December 2 Candlelight Reception – Baskets
- F. Bench with Rita's name on it needs work
- G. Friends have \$3,500 in their account

12. TRUSTEE COMMENTS: None

- 13. Motion to adjourn at 6:30** was made by Carla Gunderson and seconded by Annette Visser.

Respectfully submitted by Janice Lamborne
Library Board of Trustees Member